

Board of Trustees
April 23, 2018
6:30 p.m.
AGENDA

Call to Order

Comments from the public

Public Hearings: to be held at 7:00 p.m. or as soon thereafter as can be heard:

Special Use Permit Application – 133 Chestnut Street – convert an existing office building to a two family dwelling in a commercial district

Special Use Permit Application – 64 Chestnut Street – ability to hold outdoor weddings/receptions at the Landmark Inn

Proposed Local Law No. 2 of 2018 – regulating the use of drones in the Village of Cooperstown

Review of Minutes: March 26, 2018 – Regular meeting

Zoning Official Report (attached)

Permits:

1. Permit Application – Growing Community – Harvest Supper – 9-30-18
2. Friends of the Library – Annual Book sale/setup/breakdown

Public Safety Committee:

Police Committee (committee minutes attached)

Fire Committee

Other Committee Reports:

Doubleday Advisory Committee (committee minutes attached)

Streets Committee (committee report attached)

Buildings Committee (committee report attached)

Treasurer's Report (attached)

Finance and Personnel Committee:

Finance:

1. RBC Wealth Management LOSAP – March 2018 Statement
2. Sales Tax Report

Parks:

1. Tree Removal – Reimbursement for request to remove tree Lakefront Park, remainder to be used as donation for Lakefront concerts.

Police:

1. Contract with IMS, Inc for Parking Ticket Collection

Energy Projects:

1. Authorize proceeding with EV Chargers – Doubleday Parking Lot – grant DEC

Trolley:

1. Proposal from Birnie – 2018 Contract
2. Sweet Home Production – Trolley App contract for 2018
3. Village share of advertising fees on Trolley App

Streets:

1. Proceeds from sale of 2008 F-750 Super Duty Pickup at auction - \$15,600 – allocate to Village Equipment Reserve

Library:

1. Village Library of Cooperstown Lease Agreement

Personnel:

1. OT Analysis – PR# 111-112
2. Leave Analysis – March and April 2018
3. Training Requests :
 - a. Mitch Hotaling & Chris Satriano
Drug and Alcohol Supervisor Training Class
 - b. Chris Satriano – Logging Timber Certification Level 2

Finance:

Abstracts & Transfers

Large Invoices Report: - Bond Pay and Interest not included in Statement of Rev & Exp

Administrator's Report:

1. Open Positions – Parking Enforcement Officer – interviews to be scheduled for full-time, Quentin Powers returning as seasonal, will start early if possible to assist with school crossing duties
2. Lifeguard Scheduling/Staffing
 - a. – still waiting for cost proposal from Brenda Wedderspoon
 - b. – ads for lifeguards out in Journal, Pennysaver, posted on Friends of Park facebook page and at CCS, with notice of reimbursement of certification costs for

lifeguard working at least 220 hours during the season. Additionally the ad with reimbursement info and application was emailed to lifeguards who worked last season.

3. Caretaker for Fairy Spring – open position, Jeanne and I will interview soon
4. Working with OCCA on startup of 2018 boat wash season
5. Information from NYCOM – New State-Mandated Cancer Benefit for Volunteer Firefighters
6. Nepotism language (NYCOM and Montgomery County Code of Ethics language attached)
7. Grants and projects update:
 - a. WWTP Upgrade – Project Update provided at Water/Sewer Board meeting – see attached information
 - b. TEP Project – DOT will reallocate unused ROW acquisition funding to Construction allocation
 - c. 22 Main Street Restoration Project – extensive work with architect on bid specifications – bundling of window restoration, elevator replacement and gutter replacement and trenching

Watershed Supervisory Committee (committee report attached)

Economic Development and Sustainability Committee (committee minutes attached)

Board Reports:

Parks Board (minutes attached)

1. 2018 Parks Survey (for inclusion in May Village Voices)

Water and Sewer Board (minutes attached)

New Business:

1. Adoption of 2018-19 Budget

Upcoming Meetings:

Next Regular Board of Trustee meeting – May __, 2018 at 6:30 p.m. (regular meeting would fall on Memorial Day need to reschedule)