





AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg

Motion carried.

Dr. Falk noted that as this is an amendment to the Zoning Law it will need referral to County Planning Department.

Ms. Tillapaugh stated that in reviewing the Planning Board minutes she has questions regarding the original intent of the Sign Law amended in 2012 and didn't feel that it was meant to cover sandwich board signs on private property. She said if this was the intent, then it hasn't been enforced in that manner.

Mayor Katz asked if this is something we want to enforce this way and is it an issue worth revisiting.

Mr. Berman stated that if the comprehensive plan is passed then the Planning Board will be undertaking a review of the Zoning Law and Sign Law to see what is consistent with the comprehensive plan.

Dr. Falk stated she feels it would be an abrupt change if we start enforcing this on private property at this time, as it will be a drastic change from how it has been handled.

Ms. Tillapaugh stated she feels that there needs to be a review of this before attempt to enforce on private property.

**Public Hearing** - Mayor Katz opened the public hearing at 7:03 p.m. for proposed Local Law No. 10 – Adoption of the Village of Cooperstown Comprehensive Plan & Downtown Revitalization Strategy. Ms. Barown read the public hearing notice.

Giles Russell, 11 Church Street, stated that he never thought he would live to see the night that the Comprehensive Plan would be revised and adopted. He stated it has been 22 years since the last review of the plan adopted in 1994, that was meant to be reviewed every 5 years.

He stated that the 1994 planning effort started in September of 1992, there were 7 commission members and contact made to over 90% of the households in the Village through a survey.

He said that healthcare and tourism remain as the main industries and diversification of business hasn't increased.

He stated that over 50% of the 1994 plan was either considered or implemented. He said the 94 plan recommend establishing a Planning Commission, which was not implemented and he feels should occur once the revised plan is adopted.

He noted the significant use of the word continue in the revised plan and feels this shows the Village is on a good path. He said he is glad the effort is continuing and hopes to see an ongoing commission for continual review.

There was no further public comment at this time and Mayor Katz left the public hearing open.

**Police Committee** – A copy of the November committee minutes was provided in the Trustee packets.

Dr. Falk made a motion to accept the Police Committee report as submitted. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg                      Motion carried.

**Doubleday Field Committee** – A copy of the November committee minutes was provided in the Trustee packets.

Mr. Maxson noted the bird netting was being installed.

He stated that Mr. Mondore discussed the possibility of changing the Memorial Day weekend event to include activities on the field on Friday. It was suggested that the HOF provide full details in their permit application.

Mayor Katz stated he is in the process of trying to jump start Friends of Doubleday and has multiple people who may be interested.

Dr. Falk stated now would be the time to begin discussion on the potential for movies at Doubleday Field during the 2017 summer season.

Dr. Falk made a motion to accept the Doubleday Field Committee report as presented. Mr. Maxson seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg                      Motion carried.

**Streets Committee** – A copy of the December committee minutes was provided in the Trustee packets.

Dr. Falk noted paid parking revenue of \$424,000, which was higher than previously thought due to the correction of a reporting error on one of the machines on Fair Street.

Dr Falk stated that reflective stop signs have been placed at the corner of Main and Lake Streets and also at Beaver and Delaware and invited everyone to view them at dark to see if they could see a difference from the existing sign material used.

Trolley – Dr. Falk stated that the committee met with County Planning and Birnie Bus on November 3 and the charter service has not been a money making process. She stated it also ties the Village to having 5 trolleys to maintain that service, as opposed to needing only 3 if we eliminated charters and ran only the public service.

She noted that it was indicated at the meeting due to still coming in at a loss this year even though rates were raised as recommended by Birnie, the Village would need to seriously consider elimination of the charter service. She noted that Ms. Bush from Birnie Bus stated that if the Village eliminated this service she would be going to her management to pick it up.

Dr. Falk also noted that she spoke with Jim Miles from the Otesaga as they are one of the highest users of this service and he stated he does have contracts for next year he would like to see honored by Birnie if they take the service over

Dr. Falk stated if the Trustees eliminate the charter service, it was recommended that the two trolleys in the worst condition be put up for sale to the highest bidder.

Ms. Tillapaugh felt that the decision to eliminate the service should be held until the special Trustee meeting on either the 6<sup>th</sup> or the 12<sup>th</sup> of December.

Mayor Katz stated that the future of the charters and the fact that they haven't been making money recently has been a continued discussion over the past several years.

Dr. Falk stated she doesn't want to see the decision put off too long, as Birnie will be continuing to schedule charters until we indicate otherwise.

Mr. Allstadt stated that the trolley system, particular charters, puts a burden on our administrative staff during the busiest part of the year.

Ms. Barown noted that Birnie has alleviated a lot of work on the part of the administrative staff, by assuming responsibility for routes, staffing and keeping in compliance with the numerous regulations by both NYS DOT and DMV.

Mayor Katz stated this topic will be placed on the agenda for the special meeting on December 6.

Parking – Dr. Falk stated that the committee discussed whether it would be worthwhile to extend the suspension of the two hour parking limit that occurs annually in parts of Main and Pioneer Streets from Thanksgiving to the 3<sup>rd</sup> Monday in January further into the winter. She noted that consensus was to extend to April 1<sup>st</sup> as this would coincide with overnight parking.

She stated if a public hearing were set for December to extend through April 1, it may help with the paid parking discussion in looking at time limits. She said the feedback received on this subject might help determine if two hours is adequate time for conducting business downtown.

Both Dr. Sternberg and Ms. Tillapaugh expressed concerns about employees using Main Street to park all day, rather than park at all day parking spaces further out.

Mayor Katz stated the original inception of time limits was not to have people camp out all day in one space.

Following further discussion, Dr. Falk made a motion to set a public hearing for December 22, 2016 at 7:00 p.m. or as soon thereafter as can be heard to extend the two hour parking limit suspension through April 1 rather than the 3<sup>rd</sup> Monday in January for the areas currently covered under local law. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg                      Motion carried.

Mr. Allstadt made a motion to accept the Streets Committee report as presented. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg                      Motion carried.

**Public Hearing (continued)** – Mayor Katz closed the public hearing at 7:30 p.m. for proposed Local Law No. 10 of 2016 – Adoption of the Village of Cooperstown Comprehensive Plan & Downtown Revitalization Strategy.

Dr. Falk noted a memorandum provided by Elan with corrections to 4 typographical errors in the plan that would need to be included with the motion for adoption.

Mayor Katz stated that he would like to see either an annual or semi-annual review as noted by Mr. Russell.

Dr. Falk reviewed Part 2 and 3 of the EAF for SEQR for the Comprehensive Plan and Downtown Revitalization Strategy.

Following review, Dr. Falk made a motion to check box A on Part 3 of the SEQR EAF that this project will result in no significant adverse impact on the environment, and, therefore, an environmental impact statement need not be prepared and accordingly this negative declaration is issued; and also to adopt Local Law No. 10 to adopt the Village of Cooperstown Comprehensive Plan & Downtown Revitalization Strategy with the memorandum of corrections as submitted by Elan. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg, Katz                      Motion carried.

**Buildings Committee** – A copy of the December committee minutes was provided in the Trustee packets.

Mr. Allstadt stated the Library Construction project came in within budget and will not require any additional funding from the Village.

He stated that when the plasterers return to secure the ceiling under the staircase, there will be some disruption in the building.

He noted a meeting with the Clean Energy Commission (CEC) representative in early December to discuss the grant application for \$100,000. He noted that one way to help to qualify will be to provide training to our ZEO and 2 other members of the Zoning Boards regarding solar regulations. He noted that the training would be provided to us in house.

Mr. Allstadt stated that carryover money in the budget for projects that came in under budget, may be needed as a match for CFA funds if we receive them.

Ms. Tillapaugh made a motion to accept the Buildings Committee report as presented. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg                      Motion carried.

**Treasurer's Report** – A copy of the Treasurer's Report was provided in the Trustee packets

**Finance and Personnel Committee:**

**Finance:**

Trustees reviewed the October 2016 RBC Wealth Management report, sales tax revenue update for September and the statement of unpaid Village taxes to be re-levied to the County.

Ms. Tillapaugh made a motion to accept the proposal from MMS to conduct the Village audit for the 2015-16 fiscal year to include LOSAP at a cost of \$9500, said funds to be transferred from contingency. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg          Motion carried.

Ms. Tillapaugh made a motion to approve the half-yearly installment for the Edmunds invoice for the accounting software program. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg          Motion carried.

### **Buildings:**

Ms. Tillapaugh made a motion to accept the quote from P&J for boiler replacement parts for boiler #1 in the amount of \$4987. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg          Motion carried.

### **Public Safety:**

Ms. Tillapaugh made a motion to authorize purchase of a police vehicle pursuant to the quote submitted at a total cost of \$36,034.95, \$12,000 to be provided from budget modification of the 2015-16 budgeted transfer to police equipment reserve and \$24,034.95 transferred from police equipment reserve to Police Equipment, said transfer subject to permissive referendum. Mr. Maxson seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg          Motion carried.

### **Parks:**

Ms. Tillapaugh noted that Parks Board recommended a \$100 addition to salary for returning caretakers. This will be discussed during the budget process.

### **Water and Sewer:**

Ms. Tillapaugh made a motion to adjust the sewer portion of the November water and sewer bill for 50 Lake Street back to the average. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg          Motion carried.

Ms. Barown will prepare and provide a letter to Margaret Savoie regarding meter testing costs and responsibilities regarding her request for 37 Chestnut Street.

Trustees reviewed request by Scott Schwartz, 76 Fair Street, to add a \$20 maintenance cost to water and sewer billings, as a result of his having to pay for repairs for a leak between the main

and the service line. It was noted that this is covered not only under local law through the Village but by New York State Village Water Law that it is a property owner responsibility.

**Trolley:**

Proposal from Sweet Home Productions to continue to provide the service of a trolley tracking app will be discussed during the December 6 special meeting.

**Personnel:**

Trustees reviewed overtime reports for payroll #75 and #76 and hours of leave report for October.

Ms. Tillapaugh made a motion to approve the conference and training request for Jessica Thornhill, Richard Kimmerer, and Kevin Barrows to attend a program on Animal Cruelty Invention Training. Mayor Katz seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg                      Motion carried.

Ms. Tillapaugh asked Ms. Barown to have the Officers check on sample local laws regarding the subject matter while at conference.

Ms. Tillapaugh made a motion to approve the following abstracts and transfers:

Treasurer's report Nov 22, 2016

**Abstracts:**

General	33,791	PR #75
	33,858	PR #76
	72,040	Non-payroll expenses paid
	128,622	Non-payroll expenses
Water	7,740	PR #75
	8,242	PR #76
		Non-payroll expenses paid
	5,014	Non-payroll expenses
Sewer	6,483	PR #75
	7,884	PR #76
	1,234	Non-payroll expenses paid
	6,654	Non-payroll expenses
Trolley	38	E - Non-payroll expenses paid

812	E - Non-payroll expenses
0	ET - Non-payroll expenses paid
48	ET - Non-payroll expenses

**Transfers:**

From: A-1990-470 Contingency	3,245	
To: A-8710-100 Conserv NR Boatwash	3,245	To fund PR's 74 & 75**

*\*\*NYSDEC grant reimbursement pending*

Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg          Motion carried.

Ms. Tillapaugh made a motion to accept the Finance and Personnel Committee report as presented. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg          Motion carried.

**Economic Development and Sustainability Committee** – A copy of the October committee minutes was provided in the Trustee packet.

Dr. Falk noted that the Bassett will be holding a Holiday Market in their lobby on December 15 and inquired if we should participate as we did in the spring. She noted a \$25.00 fee. Dr. Falk made a motion that the Village of Cooperstown participate in the Holiday Market at the Bassett Clinic Lobby on December 15, 2016 and authorize the payment of \$25.00 table fee. Mayor Katz seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg          Motion carried.

Mayor Katz made a motion to accept the Economic Development and Sustainability Committee report as presented. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg          Motion carried.

**Parks Board** – A copy of the November Board minutes was provided in the Trustee packets.

Ms. Tillapaugh stated she and Mr. Clancy met with Jon McManus to go over the specifications for the Fairy Spring retaining wall project.

Dr. Sternberg made a motion to accept the Parks Board report as presented. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg          Motion carried.

**Water and Sewer Board** – A copy of the November Board minutes was provided in the Trustee packets.

Ms. Tillapaugh made a motion to accept the Water and Sewer Board report as submitted. Mr. Maxson seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg          Motion carried.

Mayor Katz made a motion to adjourn to executive session at 8:15 p.m. to discuss the work history of particular individuals. Dr. Sternberg seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg          Motion carried.

Mr. Maxson made a motion to return to regular session at 8:55 p.m. and adjourn. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Allstadt, Sternberg          Motion carried.

Respectfully submitted,

Teri L. Barown, RMC  
Village Administrator, Village of Cooperstown