

A regular meeting of the Board of Trustees of the Village of Cooperstown was held at the Village Office Building, 22 Main Street, Cooperstown, New York on December 22, 2014 at 6:30 p.m. Members in attendance were Mayor Jeff Katz, Trustees Ellen Tillapaugh, Cynthia Falk, James Dean, Bruce Maxson, Joan Nicols and Louis W. Allstadt. Also in attendance were DPW Superintendent Brian Clancy, and Village Clerk – Teri Barown. There were four (4) members of the public present.

Mayor Katz called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

**Public Comment** – There were no comments from the public.

**Minutes** – Dr. Falk made a motion to approve the October 27, 2014 minutes with corrections noted in an email to the Clerk from Trustee Falk. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**Zoning Officials Report** – Mayor Katz reviewed the Zoning Officials Report as provided in the Trustee packet and stated that Mr. Austin was unable to attend tonight's meeting.

Mayor Katz made the following appointments to the Historic Preservation and Architectural Review Board: Teresa Drerup reappointed to a 3 year term as Chair/Member, effective January 1, 2015, David Sanford appointed as member of HPARB for a 3 year term effective January 1, 2015 in the spot vacated by Wendall Tripp and Ann Stewart appointed as alternate Member of HPARB effective January 1, 2015 for a 3 year term.

Ms. Tillapaugh made a motion to ratify the appointments as made by Mayor Katz. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Discussion was held regarding the need to condense the draft PUD law as prepared by Matt Rogers, it was suggested that this be referred to Planning Board for this purpose together with asking them to also re-visit the sign law for recommended changes and review of the draft vending law.

Dr. Falk made a motion to accept the Zoning Official's Report as submitted. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**Police Committee** – A copy of the December committee report was provided in the Trustee packets.

Ms. Tillapaugh noted that the committee discussed Chief Covert pursuing inclusion of funding for body worn cameras in his 2015-16 budget proposal. Chief Covert stated that President Obama has promised that funding for these devices will be forthcoming.

Dr. Falk asked that if the Chief found specific classes regarding sensitivity training that information be provided to the Head of Security at SUNY Oneonta as they are also looking into it.

**Fire Committee** – A copy of the December Fire Committee report was provided in the Trustee packets.

Discussion was held regarding the squad being toned out for non-emergency calls at FOCUS (previously Otsego Manor). Ms. Tillapaugh stated that Chief Tallman has had a conversation with the Nursing Home Administrator regarding this issue and will be speaking with the owners of the company in the near future.

Mayor Katz stated that this speaks to the issue of the squad becoming a corp so that they can charge for the calls. He stated that maybe this issue should once again be looked into.

Ms. Tillapaugh noted that there have been some instances of delivery trucks for Mels at 22 blocking the fire lane. She said we may want to consider either making the proposed 15 minute spots or the trolley stop up for discussion at tonight's public hearing into a loading zone.

Mr. Allstadt stated that we may have some further assessment of the energy needs for the meeting room regarding LED forthcoming.

Ms. Tillapaugh made a motion to accept the Public Safety Committee reports as presented. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**Doubleday Field Advisory Committee** – There was no committee meeting this month due to closure of the Village Office for inclement weather.

Discussion was held regarding renewing the option for John Kosmer to act as sales consultant for banner sales at Doubleday Field under the current proposal. Following discussion Mayor Katz made a motion to renew the option for John Kosmer for the 2015 season. Mrs. Nicols seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**Streets Committee** – A copy of the December Streets Committee report was provided in the Trustee packets.

Dr. Falk noted that the Trustees will hold a workshop in preparation for the 2015 paid parking season to discuss elements for inclusion in the proposed local law for 2015 on January 5, 2015 at noon and will also hold a workshop for a presentation from Barton & Loguidice for preliminary plans on the TEP project on January 6, 2015 at 3:00 p.m.

Mr. Allstadt made a motion to accept the Streets Committee report as submitted. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**Public Hearings** – Mayor Katz opened the following public hearings at 7:00 p.m. and the Clerk read the public hearing notice:

**Proposed Local Law #19 – Parking of vehicles is hereby prohibited for a period longer than 15-minutes on the west side of Chestnut Street from the corner of Main Street and Chestnut Street to the driveway adjacent to building located at 22 Chestnut Street.**

**Proposed Local Law #20 – Eliminate the designated trolley stop on the south side of Main Street from the corner of Chestnut Street west and running for 50 feet on Main Street and replacing with two hour diagonal parking**

There was no comment from the public regarding the public hearings. Mayor Katz stated he would leave them open for a time and continue with the regular agenda.

**Buildings Committee** – A copy of the December committee report was provided in the Trustee packets.

Mr. Allstadt made a motion that a letter will be sent to the proposed contractor for window replacement at the fire hall that if required documentation is not received by January 15, 2015 the contract will be cancelled and given to the next lowest submission. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Mr. Allstadt stated that he attended a meeting at the County regarding the wall collapse behind the fire hall. He stated that the County will be hiring an engineer regarding this issue and will work with both us and Mr. Leo for repair of the wall.

Mr. Allstadt stated that as we did not receive the CFA grant we will need to re-prioritize projects for 22 Main Street building. Mr. Allstadt stated that the Trustees should do a tour of the building in January to consider what projects are most needed to move forward.

Ms. Tillapaugh made a motion to accept the Buildings Committee report as presented. Mrs. Nicols seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**Treasurer’s Report** – A copy of the Treasurer’s Report was provided in the Trustee packet.

Mayor Katz noted that account summary was provided by Mr. Keator and that the tax cap for this year will be 1.68%

**Finance and Personnel Committee:**

**Finance:**

Ms. Tillapaugh made a motion to authorize a 10% contribution from the trolley fund for capital funding costs for the purchase of two trolleys and two bus shelters. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Ms. Tillapaugh made a motion to authorize renewal of the Otsego County Contract and contract with Birnie Bus for the 2015 trolley season and include an option to renew for two subsequent

seasons at the same terms as currently exist. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Trustees reviewed the following:

November 2014 RBC Wealth Management Statement  
Sales Tax Comparison Report.

Ms. Tillapaugh made a motion to accept the low quote from Glenn Falk in the amount of \$1,108.74 for construction work in the former Court office. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Dean, Maxson, Nicols, Allstadt    ABSTAIN: Falk              Motion carried.

Ms. Tillapaugh made a motion to approve the invoice of Jessie Ravage in the amount of \$2,730. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Ms. Tillapaugh made a motion to approve the renewal of the Main Street National Trust Historic Preservation Membership in the amount of \$250.00. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Ms. Tillapaugh made a motion to award the tree removal bid to Tallman Enterprises Tree Service for the base bid of \$14,996.00, \$195.00 per hour for emergency work and \$4,750.00 for pruning. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Ms. Tillapaugh made a motion to allow the Fire Department to purchase pagers with equipment line funding rather than turnout gear as budgeted due to funding of turnout gear being received by FEMA. Mrs. Nicols seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Nicols, Allstadt              ABSTAIN: Maxson              Motion carried.

Ms. Tillapaugh made a motion to authorize a grant request from the Fire Department to a private foundation for purchasing of remaining pagers with no matching money required from the Village. Mrs. Nicols seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Nicols, Allstadt              ABSTAIN: Maxson              Motion carried.

Ms. Tillapaugh made a motion to award the following individuals as highest bidders for sale of surplus equipment:

Ed Keator - \$1800 – 2003 F250 Diesel truck and plow  
Mike Stocking - \$2,056.00 – 2009 Boss V-plow  
Lawrence Burgin - \$900 – 1999 F250 Gas truck and plow

Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**Capital Projects:**

Ms. Tillapaugh made a motion to approve and authorize the Mayor to sign change orders 1 – 4 for the Main Street Sidewalk Project. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Ms. Tillapaugh made a motion to approve payment applications no 1 and 2 for Barton & Loguidice for the TEP project. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**Personnel:**

Ms. Tillapaugh made a motion to approve the following conference and training requests:

- A) Brian Clancy – Cornell Local Roads – Storm Water Mgmt
- B) Brian Clancy – NYAWWA Fundamentals of Chemical Exposure
- C) Brian Clancy – NYAWWA Basic Lab
- D) Brian Clancy – NYSAWWA – Automatic Control Valves O & M
- E) Brian Clancy – NYAWWA Disaster Mgmt for Water/ Wastewater Utilities

Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Ms. Tillapaugh made a motion to approve the training request for Joelle West, Jeremy French and Josh Flint for active shooter training. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Trustees reviewed the November 2014 hours of leave report and overtime analysis for pay periods ending November 21 and December 5.

Ms. Tillapaugh made a motion to approve the following appointments:

- Austin Canary – Seasonal Streets Laborer - \$10.00 an hour – effective December 23, 2014
- Allan Burr – Seasonal Streets Laborer - \$10.00 an hour – effective December 23, 2014
- Matthew Youngs – Seasonal Streets Laborer - \$10.00 an hour – effective Dec. 23, 2014
- Michael TenEyck – Police Officer (PT) \$17.50 an hour – effective January 5, 2015

Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Ms. Tillapaugh made a motion to authorize employee resumption of work following minor vehicle accidents with a clear breathalyzer test and supervisor approval. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt Motion carried.

Ms. Tillapaugh made a motion to approve the following abstracts and transfers:

**ABSTRACTS:**

**GENERAL**

7a	37,454.89 PR # 24
7b	34,210.97 PR # 25
A7a	182,193.19 Non-Payroll Expenses

**WATER**

7a	7,446.42 PR # 24
7b	7,008.77 PR # 25
F7a	44,252.93 Non-Payroll Expenses

**SEWER**

7a	7,326.45 PR # 24
7b	6,862.40 PR # 25
G7a	43,268.64 Non-Payroll Expenses

**TROLLEY**

E7a	1,634.46 Non-Payroll Expenses
ET7a	1,633.44 Non-Payroll Expenses

**CAPITAL PROJECTS**

HMS7a	180,474.02 Non-Payroll Expenses
HTP7a	37,657.23 Non-Payroll Expenses

**Budget Modifications & Transfers**

**General**

A -3620-470	Safety Inspections – Other Expenses	\$ 2,775.00 Increase
A -3089-000	Other General Government ( State Aid)	2,775.00 Increase
To recognize revenue for NYS Historic District Survey portion completed		

HMS-5110-240	Construction Costs	\$ 250,000.00 Increase
HMS-3089-000	State Aid	250,000.00 Increase
To recognize additional Main Street Costs		

Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt Motion carried.

Ms. Tillapaugh made a motion to accept the Finance and Personnel Committee report as presented. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt Motion carried.

**Public Hearing (cont.)** – Mayor Katz closed the public hearings at 7:25 p.m. and asked for Trustee comment.

Dr. Falk stated she feels we need a delivery zone in one of the two spots proposed for other changes.

Mr. Dean stated he felt that the delivery zone should be on Chestnut Street.

Ms. Tillapaugh stated that the proposed 15-minute spots may free up some space and provide room for deliveries.

Ms. Tillapaugh made a motion to adopt Local Law No. 19 of 2014 - Parking of vehicles is hereby prohibited for a period longer than 15-minutes on the west side of Chestnut Street from the corner of Main Street and Chestnut Street to the driveway adjacent to building located at 22 Chestnut Street. Mr. Maxson seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Ms. Tillapaugh made a motion to table proposed Local Law No. 20 of 2014 - Eliminate the designated trolley stop on the south side of Main Street from the corner of Chestnut Street west and running for 50 feet on Main Street and replacing with two hour diagonal parking. Mr. Maxson seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**Trolley Committee** – A copy of the December Trolley Committee report was provided in the Trustee packets.

Mrs. Nicols reviewed the committee report as provided.

Mayor Katz suggested trying to fold the website in with Birnie Bus and requested that the Clerk discuss this with Ms. Bush.

Discussion was held regarding appropriately charging for charters. Additional information is needed from Birnie to see if we are charging sufficiently to cover costs.

Ms. Tillapaugh made a motion to accept the Trolley Committee report as presented. Mrs. Nicols seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**Economic Development and Sustainability Committee** – A copy of the December minutes were provided at the Trustee meeting.

Solar Energy – Discussion was held regarding a proposal from Solomon Energy at a meeting held in the Village with various other entities including Cooperstown Central School.

Mr. Allstadt stated that Solomon Energy has proposed to provide a Phase I assessment at no cost to the Village for current energy needs as well as an assessment of future energy needs.

Dr. Falk made a motion to authorize the Mayor to sign a contract with Solomon Energy for a Phase I needs assessment. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Mr. Allstadt stated that Solomon Energy has entered into an umbrella agreement with Schoharie County which includes various entities that each has their own stand-alone agreement. He stated that this is not limited to just municipalities but can include school districts and non-profit agencies as well.

Dr. Falk noted that the IDA has been awarded a \$58,000 grant for a comprehensive plan process.

Mrs. Nicols made a motion to accept the Economic Development and Sustainability Committee report as presented. Dr. Falk seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**Parks Board** – A copy of the December Parks Board minutes was provided in the Trustee packets.

Ms. Tillapaugh noted that budget information for concerts and movies for the 2015 season as developed by Rich McCaffery was included in the Trustee packets. She stated that as a budget has yet to be developed for 2015 she has informed Mr. McCaffery the safest avenue is to proceed with the \$250.00 rate for concerts at this time.

She stated that an article will be placed in the February Village Voices for suggestions on movies for this season.

Ms. Tillapaugh stated that discussion was held regarding Friends of the Park taking a more active role with the rink as was discussed at Streets Committee. However, it is felt that that best avenue would be to have the streets seasonal workers assist with the rink.

Ms. Tillapaugh made a motion to accept the Parks Board report as presented. Mrs. Nicols seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**Water Board** – A copy of the December Water Board report was provided in the Trustee packets.

**Sewer Board** – A copy of the December Sewer Board report was provided in the Trustee packets.

Mr. Maxson made a motion to accept the Water and Sewer Board reports as submitted. Mrs. Nicols seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**New Business:**

Mr. Allstadt made a motion to adopt the following resolution:

**Village Election Resolution 2015  
Wednesday, March 18, 2015**



1. **The Village of Cooperstown constitutes one election district and the polling place for such district shall be at the Village Fire Hall, 26 Chestnut Street, Cooperstown, New York.**
2. **The hours during which the polls shall be open for voting shall be 12:00 noon to 9:00 pm. on Wednesday, March 18, 2015.**

Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

**Permits:**

Mr. Allstadt made a motion to approve the permit application for the Bassett Gala Fireworks as submitted. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Mayor Katz made a motion to provide partial approval for the Winter Carnival Committee permit application for a \$25.00 event permit fee, \$25.00 banner fee, clean-up fee for use of the fire hall and potential electric charges if Village electric is used with approval reserved for the following: casino night at the Fire Hall (gaming license required), closure of streets pending additional details, beer pong event requires additional details. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Mayor Katz made a motion to approve the permit application for use of the Ballroom space at 22 Main Street for a birthday party either February 1 or 8. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Ms. Tillapaugh made a motion to approve the permit application for the Library for the Family Saturday LEGO Event on February 21. Mr. Allstadt seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Mayor Katz made a motion to adjourn to executive session at 8:16 p.m. to discuss the work history of particular individuals. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Mayor Katz made a motion to return to regular session and adjourn the meeting at 9:02 p.m. Ms. Tillapaugh seconded the motion and a vote had the following results:

AYES: Tillapaugh, Falk, Dean, Maxson, Nicols, Allstadt                      Motion carried.

Respectfully submitted,

December 22, 2014

DRAFT

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Teri L. Barown, RMC  
Village Clerk  
Village of Cooperstown